

## Privacy Statement Circon Ltd t/a Crown Water & Coffee

This Privacy Statement sets out our policies and demonstrates our commitment to comply with GDPR legislation.

- The personal data collected by Circon Ltd, and its Subsidiary is limited to an individual's name, as part of a Company address. We do not collect individual's names with their Personal Home address.
- Any information you enter onto our website or supply to us in any other way will be collected and stored this maybe when you conduct a transaction of fill in a contact form. We may use software tools to collect session information, including page response times, and lengths of visits to our pages.
- We collect that data to supply your Company and offer to your Company our goods and Services, including ongoing customer assistance and technical support. We also may contact visitors and users with general service-related notices and promotional messages.
- We may contact you regarding your account, resolve disputes or as otherwise necessary. For these purposes we may contact you via email, telephone, text message or postal mail.
- That information is only available to authorised members of our company.
- We will not pass that information on to third parties.
- You have the right at any time to have your details removed from our database.
- You can request a readable copy of the personal data we hold on you at any time. To do this, please contact us [enquiries@crowncoffee.co.uk](mailto:enquiries@crowncoffee.co.uk) Please note, we are constantly reviewing how we process and protect data. Therefore, changes to our policy may occur at any time. We will update and publish any changes on future versions of this document.

We are committed to ensure that the information we collect, and use is appropriate for the stated purpose and does not constitute an invasion of your privacy. The information we hold will be subject to rigorous security measures and procedures to minimise the risk of unauthorised access, disclosure, or loss.

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